

Become an effective management system auditor

In an age when cost down initiatives is making it more and more difficult to release employees to attend expensive time consuming face to face training, Quality Partner has developed an alternative approach to train and develop quality management system auditors.

Paul Hardiman, one of the most experienced and globally recognised experts in the field of auditing management systems has produced a series of online training videos and exams on the audit process. The training is based on the internationally recognised ISO19011.

The series is applicable to delegates looking to become a management system auditor or for auditors looking to further develop their auditing skills (e.g. ISO9001, ISO14001 or ISO45001)

Each module is approximately 15 minutes long and includes practical tips and advice in planning, undertaking and reporting effective process audits incorporating risk based thinking.



The series includes:

Introduction to auditing

This module gives delegates an understanding of the management system audit process, including the structure of management system standards, and the process to plan, undertake, report and close out finding from an audit.

Becoming an auditor

This module gives delegates an understanding of the process to become a competent auditor, including the competence requirements and personal attributes needed to become an effective auditor.

Building an audit programme

This module gives delegates the understanding to develop an audit programme, including methods to prioritise audit activities based on risk, performance data and changes.

Defining an audit scope, criteria and objectives

This module gives delegates the understanding that, before audit preparation can begin, the audit scope, criteria and objectives need to be clearly defined.

Getting ready to audit

This module gives delegates the understanding how to plan an effective process based audit incorporating risk based thinking, including what information to review and how to use the turtle diagram as an audit planning tool.

Become an effective management system auditor

Preparing audit questions

This module gives delegates an understanding of how to develop prioritised audit questions based on review of the process and the relevant process performance data.

Undertaking audits

This module gives delegates an understanding of how to undertake an effective process based audit incorporating risk based thinking.

Writing nonconformities

This module gives delegates an understanding of how to write effective nonconformities based on the systemic issues identified in an audit, and how to grade findings based on the related risk.

Report writing, closing meeting, audit closure

This module gives delegates an understanding of how to prepare an audit report, undertake a closing meeting and undertake effective follow up audit activities to verify closure of any nonconformities.

Costs

Single user licence for 12 months usage

- Single modules: £8 per module
- Full set of modules and exam: £70

Unlimited multiuser licence with videos provided in downloadable format

- Single modules: £100 per module
- Full set of modules and exam: £900

Single user licences for either individual modules or the full set can be purchased online by visiting www.qualitypartner.co.uk/iso9001/management-system-audit-videos/

It is recommended that delegates follow the full series of videos, at their own pace, before attempting the comprehensive online examination. The online examination covers the complete audit process including knowledge and application exam questions.

Delegates completing the exam and achieving 80% or more will receive an automatically generated certificate of competence. To qualify as an auditor, the delegate would then need to gain an understanding of the relevant management system standard to be audited (e.g. ISO9001) and practical experience in undertaking audits under the coaching of an experienced auditor.

The modules can be purchased individually or as a complete set, either as an individual licence, or as an unlimited multiuser access.

If you are interested in more details, or would like to purchase any of the multiuser options call +44 (0) 7341 845 930 or e-mail enquiries@qualitypartner.co.uk